



REQUEST FOR ADMINISTRATION OF MEDICATION AT SCHOOL

Doctor’s orders are now required for prescription and OTC medications. I request that designated HJISD personnel administer the medication listed below to my child according to the physician/prescribing healthcare instructions. I agree to provide any and all medication in compliance with the included Medication Procedures.

PHYSICIAN/PRESCRIBING HEALTHCARE PROVIDER AUTHORIZATION

Name of Student: _____ DOB: _____ Campus/Grade: _____

Condition for which the medication is administered: _____

Name of medication _____ Dosage _____

Method of administration: _____

Time or indication for administration: _____ Medication expiration date: _____

Side effects to be noted/reported: _____

Allergies/other recommendations: _____

Duration (dates) of administration: From _____ to _____ (Limit of one school year)

Medical Provider's Signature Physician's Phone Number Date

PARENT/GUARDIAN AUTHORIZATION

By signing below, I acknowledge that:

1. I give my permission for the designated HJISD personnel to administer this medication in accordance with the physician’s instructions above.
2. I have read and understand the HJISD Medication Procedures.
3. I give permission for the school to contact the above health care provider about the administration of this medication.
4. I understand that the School District, the Board and its employees shall be immune from civil liability due to allergic reaction or other injuries resulting from the administration of medication to a student, provided such administration conforms to the requirements of this policy.

Parent Guardian Parent/Guardian Signature Date

HARDIN-JEFFERSON ISD HEALTH SERVICES DEPARTMENT

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HJ Junior High School
P. 409-981-6430 ext. 3106
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Sour Lake Elementary
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MEDICATION PROCEDURES

According to the Texas Law and local and local School Board Policy FFAC (LOCAL), designated employees of the district may administer medication to a student provided: All medication dispensed in the clinic must have a signed physician/health care provider order. This includes both over-the-counter medication (OTC) and prescription medications. The Nursing Practice Act dictates which licensed medical professionals a registered nurse may carry out medication orders from. The only individuals from which a nurse can administer medications are physicians, nurse practitioners, physician's assistants, podiatrist, and dentists. Tex Occ. Code Sec 301.002 (2)(c).

1. Prescription medication must be unexpired and in a prescription bottle/box accompanied by a pharmacy label that states the student's name, medication name and directions for dispensing the medication.
 - a. Prescription order must be written/signed by a physician licensed to practice in Texas.
 - b. A new order is required for any dosage or medication change on prescription medication.
 - c. Controlled substances will be counted and quantity verified by parent/guardian and designated HJISD personnel upon delivery and pickup.
2. Over-the-counter medication must be unexpired and in the unopened bottle or box.
 - a. Order must be written/signed by a physician licensed to practice in Texas.
 - b. A new order is required for any dosage or medication change on over-the-counter medication.
3. Narcotic pain medications prescribed for temporary medical conditions will not be administered or kept on campus.
4. All medications needed during the school day must be provided and delivered by parent/guardian.
5. Medication(s) will not be accepted without the appropriate completed form(s), including all required signatures.
6. A separate form must be completed for each medication provided for a student.
7. All clinic forms must be signed on or after June 1 to be valid for the upcoming school year and will apply to that school year only.
8. Initial/first dose of any medication will not be administered in the clinic.
9. Medication must be kept in the school clinic and will be administered by designated HJISD personnel only.
10. **No medications will be sent home with a student.** Parents/Guardians must pick up all medications whether prescription or over the-counter.
11. Scheduled medications that can be administered at home will not be administered at school unless a specific time of administration during school hours is prescribed by a physician.
12. A student may be allowed to self-carry and self-administer emergency medication as long as the appropriate self-carry forms and action plan are received by the clinic. The form must be completed and include all required signatures.
13. HJISD personnel will not administer any medications that are not FDA approved. This includes but is not limited to herbal substances, anabolic steroids and dietary supplements. Exceptions may be granted if prescribed by a physician and required by the IEP or Section 504 plan of a student with a disability. Reliable information must be provided in writing and signed by the prescribing physician regarding the safe use of the product including side effects, toxicity, drug interactions and adverse effects.

In accordance with the Nurse Practice Act; Texas Administrative Code, Section 217.11, the Registered Nurse and the Licensed Vocational Nurse have the responsibility and authority to refuse to administer medications that, in the nurse's judgment, are contraindicated for administration to the student.